



APPLICATION FOR ADMISSION

U.S. Study Abroad Applicants

Accademia Italiana, Admissions Office

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www.accademiaitaliana.com

Study Abroad Application

This application is for students currently enrolled in a U.S. university who are seeking admission into a semester, academic year, or summer study abroad program. Applicants seeking to direct enroll or transfer into one of the Accademia Italiana's Bachelor's or Master's degree programs, please use the corresponding application.

Applicant Information (Please print clearly)

Name: _____

Family name

First name

Middle name

Date of Birth: _____ ☐ Male ☐ Female

Country of Birth: _____ Citizenship: _____

Passport Number: _____
(A passport photocopy must be included with the application)

Issuing Country: _____ Expiration Date: _____

Current Address: _____

City _____ State _____ Zip Code _____ Country _____

Preferred mailing address for enrollment documents: _____

Phone Numbers: Primary: _____ Mobile (if different): _____

E-Mail Address: _____

Please specify dates for which this contact information will be relevant: _____

Emergency Contact Information

Contact Name: _____ Relationship: _____

Address: _____

City _____ State _____ Zip Code _____ Country _____

Phone Numbers: Daytime: _____ Evening: _____

E-Mail Address: _____

Program Selection

At which campus do you wish to study: Florence Rome

Term(s) during which you wish to study with AI:

Spring Semester 20_____ Summer 20_____ Fall Semester 20_____

Academic Year beginning: Fall/Spring 20_____

How did you hear about AI? _____

Housing

AI does not have dormitories, but will place you in a fully furnished apartment near the school together with other AI students. Your rent will be paid directly to the landlord, and you will be responsible for signing the lease and abiding by its terms. Please note that student apartments usually house between 4 and 6 students and that a shared room is less expensive than a private room.

Please indicate if you would prefer a room shared with one roommate or a single (private) room.

SHARED ROOM PRIVATE ROOM (limited availability)

If you requested a shared room, do you have a roommate request?

YES NO

If yes, requested roommate's name and university: _____

If you have any special needs regarding your accomodation, please explain below:

Housing assignments are based on the information provided by students on their AI application form. Please note that AI's staff will do their best to honor all roommate and housing requests but cannot guarantee them. Students may not request alternative housing assignments after they have received their housing assignment letter.

Academic & Professional History

Please write N/A if any of the following questions do not relate to you.

Current University: _____

City / State: _____

Current Year: (freshman, sophomore, etc.) _____

Major: _____

Minor: _____

Current GPA / QPA: _____

Please indicate any institutions of higher education that you have attended. Note that you must provide a transcript to AI for each higher education institution attended.

Institution	Dates Attended	Major(s)/Degree	Date Awarded

Please list any relevant extra-curricular activities, work, volunteer or other experience that will help AI better understand your background and qualifications. Include dates and locations in your response. Attach an additional sheet of paper, if necessary.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Prior Italian language skills are not required for most courses. If you choose to take an Italian language course at AI, upon arrival in Italy you will be given a placement test.

None 1–2 Semesters 3–4 Semesters 5+ Semesters Native

Language	Read	Speak	Write

Course Interest(s)

Please circle all of the subjects in which you would like to pursue coursework while at AI. Accepted students will register for classes during orientation in Italy. All students may take courses from multiple areas of study. All courses are taught in English or, in the case of some of the studio- and workshop-based classes, a combination of English and Italian. **Prior knowledge of Italian is not required** for any of the courses.

Unless otherwise indicated, all courses are for 3 academic credits except for Italian language, which is 4.

NOTE: It is the applicant's responsibility to review the course selection with an academic advisor at his or her home institution and to make sure that his or her course selection at AI conforms to the credit requirements of his or her home institution. **Please list 2 alternative class selections (for fall and spring semester study).**

FLORENCE, ITALY Semester, Academic Year

Interior & Product Design Department

ACCF IDGD 190: Geometric Design – fall semester only
ACCF IDGD 290: Geometric Design II – spring semester only
ACCF IDBD 190: Basic Design – fall semester only
ACCF IDDS 121: Architectural Design and Survey – fall semester only
ACCF IDAS 190: Analysis of Styles – fall semester only
ACCF IDID 290: Industrial Design I – spring semester only
ACCF IDID 390: Industrial Design II
ACCF IDID 490: Industrial Design III
ACCF IDID 590: Advanced Industrial Design I
ACCF IDID 690: Advanced Industrial Design II
ACCF IDIP 290: Interior Planning I – spring semester only
ACCF IDIP 390: Interior Planning II – fall semester only
ACCF IDIP 490: Interior Planning III – spring semester only
ACCF IDIP 590: Interior Planning IV
ACCF IDIP 690: Interior Planning V
ACCF IDBM 390: Technology of Building Materials – fall semester only
ACCF IDBM 490: Technology of Building Materials II – fall semester only
ACCF IDHD 290: History of Design – spring semester only
ACCF IDHD 390: History of Design II – fall semester only
ACCF IDHD 490: History of Contemporary Design – fall semester only
ACCF IDMD 390: Model Building
ACCF IDDM 471: Marketing – spring semester only
ACCF IDCC 290: Introduction to AutoCAD – spring semester only
ACCF IDCC 380: CAD Cinema 4D
ACCF IDCC 480: CAD Cinema 4D II
ACCF IDCR 390: CAD Rhino I
ACCF IDCR 490: CAD Rhino II
ACCF IDWD 290: Design of Window Displays
ACCF IDES 490: Design of External Spaces
ACCF IDFS 190: Free-hand Sketching – fall semester only
ACCF IDMP 590: Materials and Industrial Processes – spring semester only

Graphic Design & Visual Communications Department

ACCF GDCT 190: Color Techniques
ACCF GDLT 290: Lettering
ACCF GDGD 190: Geometric Drawing – fall semester only
ACCF GDII 141: Design of the Illustrated Image – fall semester only
ACCF GDGD 290: Computer Aided Graphic Design I
ACCF GDGD 390: Computer Aided Graphic Design II
ACCF GDPD 390: Publishing Design
ACCF GDGD 290: Introduction to Graphic Design
ACCF GDGD 390: Graphic Design II
ACCF GDGD 490: Graphic Design III
ACCF GDIN 490: Advertising Design
ACCF GDAN 390: 3-D Animation
ACCF GDAN 490: 3-D Animation II
ACCF GDMK 490: Marketing and Trends: Graphic Design – spring semester only
ACCF GDBD 190: Basic Design – fall semester only
ACCF GDWD 390: Web Design I – fall semester only
ACCF GDWD 490: Web Design II
ACCF GDVC 390: Visual Communications
ACCF GDPK 390: Packaging Design
ACCF GDPK 490: Packaging Design II
ACCF GDCI 490: Design of the Coordinated Image

Fashion Design Department

ACCF FDFI 190: Fashion Illustration I – fall semester only
ACCF FDFI 290: Fashion Illustration II – spring semester only
ACCF FDFI 390: Fashion Illustration III
ACCF FDFI 490: Fashion Illustration IV
ACCF FDCT 190: Collection I – fall semester only
ACCF FDCT 290: Collection II – spring semester only
ACCF FDCT 390: Collection III – fall semester only
ACCF FDCT 490: Collection IV – spring semester only
ACCF FDCT 590: Collection V (preparation senior collection)
ACCF FDPD 190: Introduction to Pattern Design – fall semester only
ACCF FDPD 290: Pattern Design II – spring semester only
ACCF FDHC 190: History of Costume I – fall semester only
ACCF FDHC 290: History of Costume II – spring semester only
ACCF FDCS 390: Clothing Samples I
ACCF FDCS 490: Clothing Samples II
ACCF FDPT 290: Fashion Design Prototypes – spring semester only
ACCF FDTT 390: Tailoring Techniques I
ACCF FDTT 490: Tailoring Techniques II
ACCF FDSL 590: Advanced Sewing Laboratory (preparation senior collection)
ACCF FDCP 490: Computer Aided Pattern Design – spring semester only
ACCF FDMK 471: Marketing and Trends
ACCF FDAD 490: Accessories Design
ACCF FDFP 390: Fashion Photography
ACCF FDCP 190: Computer Aided Fashion Design I – fall semester only
ACCF FDCP 290: Computer Aided Fashion Design II
ACCF FDPC 490: Computer Aided Fashion Design – Portfolio
ACCF FDWD 190: Window Displays Design

Textile Design

ACCF TDTP 190: Textile Printing
ACCF TDTT 290: Textile Technology – fall semester only
ACCF FDTD 490: Textile Design
ACCF TDTB 281: Batik

Photography & New Media Department

ACCF PTHP 190: History of Photography – spring semester only
ACCF PTTT 190: Traditional Photographic Techniques – fall semester only
ACCF PTDP 190: Digital Photography I – fall semester only
ACCF PTDP 290: Digital Photography II – spring semester only
ACCF PTBD 190: Basic Design – fall semester only
ACCF PTGD 190: Graphic Design
ACCF PTHM 490: History of Mass Media – fall semester only
ACCF PTDI 290: Digital Image Elaboration
ACCF PTCH 290: Chromatology – spring semester only
ACCF PTLT 290: Photographic Lighting Techniques – fall semester only
ACCF PTNM 290: New Materials Technology – spring semester only
ACCF PTLP 390: Landscape Photography – fall semester only
ACCF PTFP 390: Fashion Photography
ACCF PTPO 390: Portraits – spring semester only
ACCF PTGL 390: Graphic Layout
ACCF PTSL 390: Still Life – spring semester only
ACCF PTIE 390: Interior and Exterior Photography – fall semester only
ACCF PTWD 390 Web Design I
ACCF PTWD 490 Web Design II
ACCF PTPJ 490: Photojournalism
ACCF PTPP 490: Photography Portfolio
ACCF PTVW 490 Video Works I – fall semester only
ACCF PTVW 590: Video Works II
ACCF PTVW 690 Video Works III

Liberal Arts and Studio Arts Department

ACCF FDTC 390: History of 20th Century Fashion
ACCF HSTS 330: History of Tuscany
ACCF ITLN 101: Elementary Italian I
ACCF ITLN 102: Elementary Italian II
ACCF ITLN 201: Intermediate Italian I
ACCF ITLN 202: Intermediate Italian II
ACCF ITLN 301: Advanced Italian
ACCF AHRA 310: Italian Renaissance Art
ACCF AHMI 310: Life and Works of Michelangelo
ACCF LIIT 320: Italian Literature in the 20th Century
ACCF LIIT 321: Italian Literature 1200 - 1500

ACCF MSIC 310: Italian Cinema
ACCF POIT 350: Italy in the European Union
ACCF SOIT 360: Italian Style
ACCF SALD 110: Life Drawing I
ACCF SAPT 110: Painting Techniques I
ACCF SAPT 310: Advanced Painting Techniques
ACCF SASF 110: Sketching Florence
ACCF SAPF 310: Photographing Florence

FLORENCE, ITALY Summer

Please note that you can select either ID 390, FD 311 or two courses from the Liberal and Studio Arts Department. You may also select FD 101 plus one course from the Liberal and Studio Arts department

Interior & Product Design Department

ID 390: Intensive Italian Product Design (6 credits)

Fashion Design Program

FD 311: Intensive Fashion Design (6 credits)

FD 101: Fashion Illustration - Introduction to Figure Drawing

Liberal Arts and Studio Arts Department

ITLN 102: Italian Language, Basic Level II

ITLN 201: Italian Language, Intermediate Level I

ITLN 202: Italian Language, Intermediate Level II

ITLN 301: Italian Language, Advanced Level I

ITLN 302: Italian Language, Advanced Level II

AHMI 310: Michelangelo and His Works

SALD 110: Life Drawing I

SALD 210: Life Drawing II

SAPT 110: Painting Techniques I

SOIT 360S: Italian Style - Summer

SAPF 310: Photographing Florence

Graphic Design Department

GDPK 390S: Packaging Design - Summer

ACCF GDDI 190 Digital Illustration - Summer

ROME, ITALY Semester, Academic Year

Interior & Product Design Department

IDGD 190: Geometric Design
IDGD 290: Geometric Design II
IDBD 190: Basic Design
IDDS 121: Architectural Design and Survey
IDAS 190: Analysis of Styles
IDAI 391: Architectural Interventions
IDID 290: Industrial Design I
IDID 390: Industrial Design II
IDID 490: Industrial Design III
IDIP 290: Interior Planning I
IDIP 390: Interior Planning II
IDIP 490: Interior Planning III
IDBM 390: Technology of Building Materials
IDBM 490: Technology of Building Materials II
IDHD 290: History of Design I
IDHD 390: History of Design II
IDMD 390: Model Building
IDMD 490: Model Building II
IDDM 471: Marketing
IDCC 290: Introduction to AutoCAD
IDCC 380: CAD Cinema 4D
IDCC 480: CAD Cinema 4D II
IDCR 390: CAD Rhino I
IDCR 490: CAD Rhino II
IDWD 290: Design of Window Displays
IDES 490: Design of External Spaces
IDES 590: Design of External Spaces II

Jewelry Design

JDJD 121: Introduction to Jewelry Design
JDHJ 171: History of Jewelry
JDDT 221: Design Techniques and Technology
JDMA 321: Metal Arts and Casting
JDCM 351: Combined Media
JD CD 471: Computer Design

Fashion Design Department

FDFI 190: Fashion Illustration I
FDFI 290: Fashion Illustration II
FDCT 190: Collection I
FDCT 290: Collection II
FDCT 390: Collection III
FDPD 190: Introduction to Pattern Design
FDPD 290: Pattern Design II
FDHC 190: History of Costume I
FDHC 290: History of Costume II
FDCS 390: Clothing Samples I
FDCS 490: Clothing Samples II
FDPT 290: Fashion Design Prototypes
FDTT 390: Tailoring Techniques I
FDTT 490: Tailoring Techniques II
FDCP 490: Computer Aided Pattern Design
FDMK 471: Marketing and Trends
FDAD 490: Accessories Design
FDFP 390: Fashion Photography
FDCP 190: Computer Aided Fashion Design I
FDCP 290: Computer Aided Fashion Design II

Liberal Arts and Studio Arts Department

ITLN 101: Elementary Italian I
ITLN 102: Elementary Italian II
ITLN 201: Intermediate Italian I
ITLN 202: Intermediate Italian II
ITLN 301: Advanced Italian
AHMV 310: Masterpieces in the Vatican
AHRB 310: Renaissance and Baroque Art
MSIT 310: Symbolic Language of Italian Cinema
MISC 310 Masters in Italian
ARMD 310: Mediterranean Archaeology
ARAS 310: Roman Archaeological Sites
CSMY 370: Greek and Roman Mythology
IBUS 300: Fundamentals of International Business
IBUS 302: International Finance
MKTG 300: Principles of Marketing
HSRE 330: The Roman Emperors
POIT 350: The Italian Political System 1946 - Present
POEU 350: Italy in the European Union
SOIT 360: Italy Today
SALD 110 Life Drawing I
SALD 210: Life Drawing II
SALR 210: Learning Rome by Sketching
SAPR 310: Photographing Rome

ROME, ITALY Summer

Liberal Arts and Studio Arts Department

ITLN 101: Italian Language, Basic Level I

ITLN 102: Italian Language, Basic Level II

ITLN 201: Italian Language, Intermediate Level I

ITLN 202: Italian Language, Intermediate Level

II ITLN 301: Italian Language, Advanced Level I

ITLN 302: Italian Language, Advanced Level II

MSIC 310: Masters in Italian Cinema

ARAS 310: Roman Archaeological Sites

SOIT 360: Italy Today

SALR 210: Learning Rome by Sketching

Additional Application Materials

1. Passport Photocopy

Enclose a photocopy of your passport. Note that your passport should be valid for a minimum of 3 months following the last day of your program. If you do not currently have a passport, apply for one immediately and mail a photocopy to AI's admissions office after you receive your passport in the mail.

2. Statement of Purpose

On a separate sheet of paper, in approximately 500 words, detail your personal and professional goals and how studying at AI will help further those goals.

3. Transcript(s)

Study abroad students must enclose a transcript for each college or university he or she currently attends and/or attended.

4. Academic Letter of Recommendation

Please ask 1 academic reference to complete the enclosed recommendation form and return to you in a sealed envelope. Submit the envelope with the other application materials to AI's Florence office.

5. Portfolio

Students who wish to take upper level design courses must submit an electronic portfolio with the application packet. Portfolio Requirements: 3-5 examples of your best work should be submitted as an attachment to the emailed application or, if you have your work online, you may provide the URL within the application information.

PAYMENT & CANCELLATION POLICY

The following policy is for students paying tuition and fees directly to AI. Students who will be paying study abroad costs to their home institutions must contact their study abroad offices regarding the home institution's payment and cancellation policies.

The tuition fee is due on or before the first day of class and can be paid upon arrival in Italy. Rent for living accommodations is payable directly to the landlord and should be paid prior to arrival in Italy.

Any accepted student who wishes to withdraw from AI must submit a written notice of cancellation to AI. After the first day of class, refunds on tuition will be considered on a case-by-case basis for students who do not attend AI or withdraw from AI.

Payments and fees are not transferrable to other persons.

Academic Rules & Guidelines

Attendance:

Attendance to lectures is compulsory. Students who are absent for more than 15 days in a semester will not be allowed to take final exams.

Applicant agrees to arrive to lectures on time. Students who consistently arrive more than 10 minutes late will be dismissed from the class.

Didactic Materials:

AI provides the lecture notes, photocopies and illustrative materials. All books and art supplies are to be provided by the student.

Exams:

Final exams are given at the end of each academic term. Students must present their final projects and materials required on the assigned date.

Dismissal from Program:

AI's on-site staff reserves the right to dismiss a student from the program due to just and reasonable belief that the student presents a danger to him/herself or other AI students, faculty or staff.

Accademia Italiana Program Waiver

By signing this waiver, Applicant acknowledges that there are dangers inherent in international traveling, and as such Applicant participates at his/her own risk and assumes full responsibility for personal injury and property damage caused to himself/herself which arises out of such inherent dangers. As consideration for the Applicant's participation in the Accademia Italiana's (AI) program, it is further expressly agreed by Applicant that AI, its directors, staff, faculty and independent contractors (collectively referred to as Released Parties) shall not be liable for any claims, demands, injuries, damages, actions or causes of actions, whatsoever made or incurred by Applicant or his/her property arising out of or connected with the preparation of an AI trip, the actual trip itself or post-trip activities, use of any services or facilities of AI or the premises where same are located, delays, substitutions of equipment, or any act or omission whatsoever, brought about by any airline, hotel, car rental company, government agency, or any other individual, organization or corporation, their agents or employees.

Applicant, along with any and all of his or her assignees, heirs, guardians, and legal representatives, hereby expressly forever release and discharge Released Parties from all such claims, demands, injuries, damages, actions or causes of actions, and from all acts of passive or active negligence on the part of the Released Parties. As further consideration for the Applicant's participation in AI, Applicant along with any and all of his or her assignees, heirs, guardians, and legal representatives agree to indemnify and hold harmless the Released Parties from all claims, judgments, and costs, including attorney's fees, incurred in connection with any such claims, demands, actions or causes of action brought by or on behalf of Applicant or any and all of his or her assignees, heirs, guardians and legal representatives.

In addition, the Applicant agrees to abide by all applicable rules of the sponsoring organization, and the laws of the government in the places of the program offering. The Applicant along with any and all of his or her assignees, heirs, guardians, and legal representatives agree to indemnify and hold harmless the Released Parties from all claims, demands, injuries, damages, actions or causes of actions resulting from Applicant's failure to abide by such rules and laws. The Applicant is responsible personally for any possible damages caused personally to people or things on the property of the Accademia Italiana.

Any eventual controversy will be under the jurisdiction of the forum of Florence, Italy.

Certification

I, _____ have read, understood and agree to be
(print first and last name)

bound by the rules and policies of the Accademia Italiana, including the program waiver. I further certify that I have carefully reviewed all of the information I am submitting and it is true and correct to the best of my knowledge.

Signature of Applicant _____ Date _____

Name and Signature of Parent or Guardian (If applicant is under 18 years of age)

_____ Date _____



Recommendation Form

Please print clearly

Part I (to be completed by the applicant)

Applicant's Name: _____
Last name First name Middle Name

By signing below, I waive my right to access the all information contained herein.

Applicant's Signature: _____ Date: _____

Part II (to be completed by the person recommending the applicant)

The above named applicant is applying to study at the Accademia Italiana. We appreciate your candid assessment to aid us in our evaluation of the student for admission. Please feel free to contact the Accademia Italiana's US office if you have any questions about this form at **+1 757 447 8752** or **study@ai-it.it**.

Name & Title: _____
Last name First name Middle name Title

1. Number of years and capacity in which you have known the applicant.

2. In relation to other students that you have taught, how would you rate the applicant? (Please circle one)

Below Average (Top 60%) Average

(Top 25%)

Above Average (Top 10%)

Exceptional (Top 5 %)

3. Based upon your observations of the applicant, how strongly would you recommend him or her for study at the Accademia Italiana based on the following criteria?

	Not Recommended	With Little Enthusiasm	Fairly Strongly	Enthusiastically
Maturity				
Integrity				
Social skills; Ability to work and live with others				
Patience				
Performance under stress				

Please comment on the applicant's intellectual and creative curiosity and aptitude. If possible, please provide an example to support your response. Attach an additional sheet, if necessary.

[illegible]

What is your overall evaluation of the applicant's ability to adjust to living in a foreign country and complete the study abroad program? Attach an additional sheet, if necessary.

[illegible]

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Signature: _____ Date: _____

University: _____

Work Address: _____

Phone Number: Day _____ Evening _____

Email: _____

FINAL CHECK

No application will be processed without all of the required documents.
Incomplete applications will not be returned to the applicant.

Have You Enclosed?

- ☐ Signed Application Form
- ☐ Passport Photocopy
- ☐ Transcript(s)
- ☐ Academic Reference
- ☐ Statement of Purpose of approximately 500 Words
- ☐ Portfolio (if applicable)

Application Deadlines:

Spring Semester

October 15

Summer

March 15

Fall Semester

April 15

Application materials should be sent by email to: study@ai-it.it

The letter of recommendation can be included as an attachment, or a hard copy can be sent to:

Rome:
Accademia Italiana
Piazza della Radio, 46
00146 Rome
Italia

Florence:
Accademia Italiana
Piazza Pitti, 15
50125 Firenze
Italia

Questions regarding the admissions process should be directed to:

Phone: +39 055 284616
Email: study@ai-it.it